

Navigating FultonHistory.com

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Search Options:

Boolean: This allows the ability to set parameters of the search request. Examples shown in the next section of the handout.

All of the Words: This would return results that have both *bowling* and *ball* on the page, but not necessarily next to each other.

Any of the Words: This would return results that have *bowling* and/or *ball* somewhere on the page.

The Exact Phrase: This is the same as putting quotation marks around "*bowling ball*." The results will only return the words next to each other as they were within the quotation marks.

Wildcards:

* = Any number of characters.

? = Single character.

Fuzzy Searching: Allows for misspellings.

Sort Type:

Hits = Default setting.

Name = Will sort the search results by title of file name (which is the location of the publication).

Boolean:

Name:	Code:	Search Example:	What Does it Mean?:
Within	w/	Patrick w/5 Larkin	The search results will return hits for “Patrick” within 5 words of “Larkin.” You can change the number to be higher or lower.
And or Not	and	President and Roosevelt	And = Search results will return with the words anywhere on the page (not necessarily next to each other).
	not	Roosevelt not President	Not = Search results will not include any hits that have both words somewhere on the page.
Filename Contains Place	(Filename contains (Place State)) The Place and State must be how the name is listed within the FultonHistory files.	“Clarence Webb” and (Filename contains (Elmira NY))	This will return the quoted words only from newspapers that have the Elmira NY in the title of the PDFs.
Filename Contains Date	(Filename contains (Date))	“Clarence Webb” and (Filename contains (1911))	Will return search results with “Clarence Webb” from any PDF that has 1911 in the title.
Filename Contains Date Range	(Filename contains (Date~~Date))	“Clarence Webb” and (Filename contains (1910~~1914))	This will allow for search results to include returns from 1910, 1911, 1912, 1913, and 1914.

You can connect multiple Boolean search parameters by using the word “and.”
Example:

“Nelson” and “Johnson” and (Filename contains (Brocton NY)) and (Filename contains (1906))

Learn more at the FultonHistory.com FAQ Page:

[https://fultonhistory.com/Fulton New help.html](https://fultonhistory.com/Fulton%20New%20help.html)

Search Strategy Ideas:

- Create an objective of what you are trying to find.
 - Collect background information to help narrow down details such as who, what, when, and where.
- Keep a Search Log.
 - This will help you not repeat the same search.
- Use wildcards.
- Switch out characters for OCR.
 - <https://theancestorhunt.com/wp-content/uploads/2021/02/The-Best-Way-to-Find-Hidden-Ancestor-Newspaper-Articles.pdf>
- Search by street address.
- Search by nicknames and initials.
- Look for married women by their husband's name: Mrs. F. D. Johnson.
- Search page by page.
- Create a source citation to help you and others find the article again:
 - "Mrs. Elizabeth Johnson Dies; Funeral Today," *The Randolph (NY) Register*, 19 May 1950, p. 4., col. 4; digital images, *Old Fulton New York Post Cards* (<https://www.fultonhistory.com> : accessed 22 June 2020), Historical Newspapers United States and Canada: Randolph NY Register 1950-1951 Grayscale - 0126.pdf.

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