

# Navigating FultonHistory.com

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## Scope of Site Content:

The following is a list of the number of United States newspaper titles, organized by state, from the highest to lowest count of titles per state:

<b>State:</b>	<b>Count:</b>		
New York	951	Alaska	13
Georgia	107	Texas	9
Kentucky	103	Washington	9
Michigan	57	Virginia	9
New Jersey	55	Rhode Island	9
Pennsylvania	55	Tennessee	6
Mississippi	50	Alabama	6
Illinois	42	Maine	6
Connecticut	40	South Dakota	5
North Carolina	39	Kansas	5
Deleware	31	Montana	4
Ohio	26	Oregon	4
Minnesota	24	Indiana	3
Maryland	23	West Virginia	3
Massachusetts	23	Oklahoma	2
Vermont	15	Colorado	2
District of Columbia	15	Louisiana	2
California	14	Missouri	2
		Wisconsin	2
		Idaho	1
		Nevada	1
		South Carolina	1
		Hawaii	1
		Arkansas	0
		Arizona	0
		Florida	0
		Iowa	0
		Nebraska	0
		New Hampshire	0
		New Mexico	0
		North Dakota	0
		Utah	0
		Wyoming	0

This list was created in April 2022. The total count was 1775 newspaper titles from the United States.

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## Search Options:

**Boolean:** This allows the ability to set parameters of the search request. Examples shown in a later section of the handout.

**All of the Words:** This would return results that have both *bowling* and *ball* on the page, but not necessarily next to each other.

**Any of the Words:** This would return results that have *bowling* and/or *ball* somewhere on the page.

**The Exact Phrase:** This is the same as putting quotation marks around “*bowling ball.*” The results will only return the words next to each other as they were within the quotation marks.

### Wildcards:

\* = Any number of characters.

? = Single character.

### Sort Type:

Hits = This is the default setting. Will sort the search results by the highest percentage of relevance.

Date = Not the date the newspaper was published, but the date the newspaper was uploaded to FultonHistory.

Name = Will sort the search results by title of file name (which is the location of the publication). \* *Jeanette’s favorite Sort Type setting.*

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## Collection Setup:

### Browsing the Archives:

File Drawer

- Folder for newspaper title
  - Subfolders for year or span of years
    - PDFs for individual pages



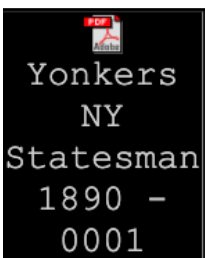
## File Naming System:

Place: Yonkers NY

Title: Statesman

Year: 1890

PDF #: 0001



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## Boolean Searching:

Name:	Code:	Search Example:	What Does it Mean?:
<b>Words Near Each Other</b>	w/	Patrick w/5 Larkin	The search results will return hits for “Patrick” within 5 words of “Larkin.” You can change the number to be higher or lower.
<b>And</b>	and	President and Roosevelt	Search results will return the words anywhere on the page (not necessarily next to each other).
<b>Filename Contains Place</b>	(Filename contains (Place State))  The Place and State must be <u>exactly</u> how the name is spelled within the FultonHistory files.	“Clarence Webb” and (Filename contains (Elmira NY))	This will return the quoted words only from newspapers that have the Elmira NY in the title of the PDF filename.
<b>Filename Contains Date</b>	(Filename contains (Date))	“Clarence Webb” and (Filename contains (1911))	Will return search results with “Clarence Webb” from any PDF that has 1911 in the filename.
<b>Filename Contains Date Range</b>	(Filename contains (Date~~Date))	“Clarence Webb” and (Filename contains (1910~~1914))	This will allow for search results to include returns from 1910, 1911, 1912, 1913, and 1914 in the filename.

You can connect multiple Boolean search parameters by using the word “and.”

Example:

“Nelson” and “Johnson” and (Filename contains (Brocton NY)) and (Filename contains (1906))

Learn more at the FultonHistory.com FAQ Page:

[https://fultonhistory.com/Fulton\\_New\\_help.html](https://fultonhistory.com/Fulton_New_help.html)

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## Search Strategy Ideas:

- Create an objective of what you are trying to find.
  - Collect background information to help narrow down details such as who, what, when, and where.
- Keep a Search Log.
  - This will help you to keep from repeating searches.
- Searching ideas:
  - Use wildcards.
  - Switch out characters for OCR:
    - <https://theancestorhunt.com/wp-content/uploads/2021/02/The-Best-Way-to-Find-Hidden-Ancestor-Newspaper-Articles.pdf>
  - Search by street address.
  - Search by nicknames and initials.
  - Look for married women by their husband’s name: Mrs. F. D. Johnson.
  - Search page by page and read the paper.
  - Try searching with hyphens at places where words/names may typically be broken.
- Create a source citation to help yourself and others find the article again:
  - “Mrs. Elizabeth Johnson Dies; Funeral Today,” *The Randolph (NY) Register*, 19 May 1950, p. 4, col. 4; digital images, *Old Fulton New York Post Cards* (<https://www.fultonhistory.com> : accessed 22 June 2020), Historical Newspapers United States and Canada: Randolph NY Register 1950-1951 Grayscale - 0126.pdf.
- Use the filename as an Exact search and change the last digit to turn the page.  
Example - change the 0126 to 0125 to look at the previous page:
  - Randolph NY Register 1950-1951 Grayscale - 0126.pdf
  - Randolph NY Register 1950-1951 Grayscale - 0125.pdf